



County of San Diego

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HEALTH AND HUMAN SERVICES AGENCY

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Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Tom Slipper, Chair/Maggie Houlihan/Vice-Chair
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CSA-17 ADVISORY COMMITTEE MEETING MINUTES

Tuesday, April 25, 2006

Members Present

Hickerson, Tom – Rancho Santa Fe Fire Protection Dist.
Houlihan, Maggie – City of Encinitas
Marquardt, Larry – Member-at-Large
Powell, David – City of Solana Beach
Slipper, Tom – Torrey Pines Community Planning Group
Zovanyi, Peter – Member-at-Large

County Staff Present

Amarila, Lorna
Angelo, Carmel
Haynes, M.D., Bruce
Lindstrom, Mark
Marcotte, R.N., Annie

Members Absent

Finnell, Jerry – City of Del Mar

Guests Present

Abelman, Dismas – City of Solana Beach/Del Mar
Cerny, Barbara – Encinitas Fire
Heiser, Chief Don – Encinitas Fire
Johnson, Wayne – S.D. Medical Services Enterprise
Michel, Tony – Rancho Santa Fe Fire
Olejnik, Lorelee – S.D. Medical Services Enterprise
Pavone, Chief Nick – Rancho Santa Fe Fire Prot. Dist.
Sturtevant, Jim – Rancho Santa Fe Fire Prot. Dist.
Twohy, Frank – Elfin Forest

Recorder

Rupp, Merle

I. INTRODUCTIONS AND ANNOUNCEMENTS

Tom Slipper, Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves. Jerry Finnell, City of Del Mar, was out of town and unable to attend this meeting.

Chief Don Heiser, City of Encinitas, stated this was his last meeting as he was retiring, effective June 30, 2006. He stated that he was aware that the CSA-17 Advisory Board has an awesome role in front of them, representing the people that they do, and has some very good challenges in front of them. He thanked them for their work.

II. APPROVAL OF MINUTES – November 1, 2005, Jan. 3, 2006 and February 7, 2006

On page two of the previous minutes of February 7, 2006, under Approval of Minutes, second line should read “Tabled until next meeting of May 2, 2006” but date should be changed to “April 25, 2006.” With this mentioned correction, MOTION was made by Maggie Houlihan, Seconded by Larry Marquardt to approve the Minutes from the three meetings of November 1, 2005, January 3, 2006 and February 7, 2006. MOTION carried.

III. PUBLIC COMMENTS/PETITIONS

Chief Nick Pavone, Rancho Santa Fe Fire, expressed a concern that the CSA-17 Fire Chiefs did not feel they were included in the budget process this year. He stated that in the past the Fire Chiefs Operations Committee has always been actively involved in the preparation of the budget with the County staff. This year the Operations Committee didn’t see the budget until it was actually prepared by the County staff.

Ms. Houlihan recommended any further comments on an agenda item be discussed during that time on the agenda. In this manner, Board members can respond and ask questions if necessary.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Mark Lindstrom, County EMS)

Mr. Lindstrom referred attendees to the report that showed CSA-17 has taken in \$340,000 more in revenues than it has expended, leaving a reserves balance of 2.1 million dollars as of March 31, 2006. He referenced column “H” of the handout labeled “Letter A” that projects FY 2005-06 revenue at about \$92,000 over expenditures. This is about \$86,000 less than the second quarter projection and is due primarily to a decreased projection in non-residential Mutual Aid revenue, and increased expenditure projections due to full implementation of the strategic plan prior to July 1, 2006.

Ms. Houlihan requested that maintenance costs and life expectancy be included when requesting Advisory Committee support for future equipment expenditures.

B. Administrative Report (Annie Marcotte, R.N., County EMS)

Ms. Marcotte introduced Carmel Angelo, Interim EMS Director and Bruce Haynes, M.D., EMS Interim Medical Director. Dr. Haynes has many years of experience with EMS as he is currently the EMS Medical Director for both Orange and Imperial Counties. One or both will plan on attending the CSA-17 meetings in the future.

Ms. Angelo announced that the County will be hiring a permanent full-time EMS Medical Director. Ms. Houlihan requested clarification of the situation regarding the former EMS Medical Director and the contract involved with UCSD. Ms. Angelo explained that in February, 2005, the County made the decision not to contract with any health care delivery system for the EMS Medical Director position.

The twelve-lead EKG monitors have been purchased. The vendor will be putting the product in place and education will be conducted by the San Diego Medical Services

Enterprise.

The first peak-load ambulance was implemented April 1, 2006.

The Cardiac Advisory Committee (CAC) has been meeting monthly to discuss development, location and policies for STEMI receiving centers for people with ST Elevation MI's. The policies concern the certification of hospital cath labs and the ability of the cath labs to be open 24 hours-a-day, seven days-a-week to accept these patients. The policies are currently being reviewed by County Counsel.

The Stroke Task Force has been meeting and has established three subcommittees being 1) Education to the public for early recognition of signs and symptoms of stroke; 2) Inpatient care for stroke patients; and, 3) Acute prehospital care. A public awareness campaign is also being developed. A stroke questionnaire survey has been sent out to all hospitals.

Ms. Houlihan stated that anything that the County EMS office could provide CSA-17 in the form of a press release for their area would be welcome.

C. Paramedic Provider Report (Wayne Johnson, S.D. Medical Services Enterprise)

The report for November, 2005 was the only one available at this time. County EMS is reviewing the other months. The new 12-hour ambulance unit #2692 has been implemented out of Rancho Station Two and is currently doing the move-ups and filling necessary gaps when necessary.

Mr. Johnson introduced Lorelee Olejnik is now working as SDMSE's Education Coordinator and stated that if anyone had anything they would like done in the community education process, Ms. Olejnik is the person to contact. Ms. Olejnik will be conducting the next health fair.

Mr. Johnson stated that the majority of calls go to Scripps Encinitas most of the time. Ms. Houlihan asked how it could be determined if Scripps Encinitas is overwhelmed by this volume. Mr. Johnson replied that SDMSE has attempted to measure that component of service, however, one barrier is obtaining return information from the hospitals. SDMSE does monitor patient delivery through their bed delay status and tries to get the patient to the nearest hospital and hospital of their choice as soon as possible but there are times the patients do have to wait.

Mr. Powell inquired if information was being collected on how long a transport takes and how much time a unit is out of service due to off-load delays. **ACTION: Mr. Johnson replied that he would try to get as much information as possible on a monthly basis.**

Dr. Haynes added that currently a survey is being composed by the Emergency Medical Oversight Committee which should be done in May or June, which will be an audit of the off-load times with the patient once the paramedic or EMT arrives in the emergency room and how many minutes it takes to get the patient into a bed in the hospital. The nurse will record the time on a clock in the E.R. Dr. Haynes informed attendees of a website called hospitalcompare@hhs.gov which most hospitals have agreed to share

data on for higher reimbursement patient rates. Data is available on heart attacks, heart failures, pneumonia, etc. Hospitals can be compared around the County as well as around the country.

<u>Month</u>	<u>Uncorrected Compliance</u>	<u>Corrected Compliance</u>
November, 2005	89.51%	97.07%

V. STRATEGIC PLAN

Mr. Lindstrom referenced the handout labeled “Letter B” showing revenue and expenditure projections for full implementation of the CSA-17 Strategic Plan through FY 2014-15. He stated that after a review of the financial projections the CSA would like to implement the second 12-hour ambulance effective May 1, 2006 instead of July 1, 2006 as initially planned. Mr. Lindstrom pointed out that the projections show that current revenue streams can support the system through FY 2010-11 and that in FY 2011-12 existing revenue streams would need to be increased or an additional revenue source would need to be added.

MOTION made by David Powell, Seconded by Larry Marquardt, to implement the second twelve-hour ambulance into service effective May 1, 2006 and approve the Strategic Plan. MOTION carried.

VI. BENEFIT TAX

MOTION made by David Powell, Seconded by Tom Slipper, to approve the benefit tax adjustment, based on the consumer price index increase of 3.7%. The new benefit tax fee would be \$23.94.

VII. BUDGET

Mr. Lindstrom referenced handout “Letter C” the FY 2006-07 CSA-17 Budget Proposal that was sent to committee members on April 19, 2006.

MOTION made by David Powell, Seconded by Peter Zovanyi, to approve the Budget for Fiscal Year 2006-07. MOTION carried.

VIII. PROPERTY TAX NEGOTIATIONS

Mr. Lindstrom is continuing to meet with the County’s Property Tax Service office in hopes of obtaining information on why CSA-17 was not included in receiving a portion of the tax rate when the Four-S Ranch area was annexed into CSA-17.

IX. REPRESENTATION/ATTENDANCE

Discussion ensued regarding regular attendance by Advisory Board members at the CSA-17 meetings. Two recent meetings were held without a quorum. It was noted that some members had missed 3 out of 4 quarterly meetings in the past year. It was recommended that if Advisory Board members cannot attend a meeting, they contact Merle Rupp, County EMS, to let him know ahead of time. Consensus was reached that attending 75% of the meetings for the year is a reasonable expectation for Advisory Board members. **ACTION: Copies of the Bylaws were distributed and it was recommended that this be an agenda item for the next CSA-17**

meeting of August 1, 2006.

X. ELECTIONS

MOTION made by Larry Marquardt, Seconded by Tom Slipper, to appoint Maggie Houlihan as Chair of CSA-17 for Year 2006. MOTION carried.

MOTION made by Peter Zovanyi, Seconded by Maggie Houlihan, to appoint Tom Hickerson as Vice-Chair of CSA-17 for Year 2006. MOTION carried.

XI. SET NEXT MEETING/ADJOURNMENT

The next meeting was scheduled for Tuesday, August 1, 2006 at 4:00 p.m. at the Solana Beach City Hall Council Chambers.

The meeting adjourned at 5:10 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS